



IMPACT
COMMUNITY ACTION PARTNERSHIP
Working together to change lives.

ERAP - What do I need to apply?

LANDLORD:

Please reach out to your landlord, let them know that you are applying for rental assistance, ask them for a valid email address. Once IMPACT receives your application, we will contact your landlord, ask them to verify your application and ask for payment and tax information.

IDENTIFICATION:

IMPACT will accept the following types of ID, needed only for primary applicant, not everyone in the household:

- Iowa drivers license
- Iowa non-operator ID
- Non-Iowa drivers license
- Non-Iowa government-issued ID (may include I-94 or a government-issued ID from your country of origin)
- Passport
- Social Security card
- Birth certificate
- Matrícula Consular

INCOME:

If someone in the household has been approved for or is currently receiving unemployment benefits, and has a statement that shows their weekly benefit amount, we can use that as proof of income and proof of COVID impact is the only proof of income that we need (however they will have to recertify income in 90 days to receive additional assistance).

If the household has been approved for LIHEAP since January 1, 2020, no further income documentation is needed.

If not:

IMPACT needs to collect income information for all adults in the household, either annual income for 2020, or the past 30 days of income for the household. If you're able to provide either your 2020 tax return or 2020 W2s, this will qualify your household for the duration of the program; if you provide current income for your last 30 days, you will have to requalify in 90 days to receive additional assistance.

**please see page 2 for a list of acceptable income documentation*



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INCOME Continued:

Accepted for 2020 annual income (do not need to recertify income)

- 2020 tax return, use adjusted gross income (line 11 on IRS Form 1040)
- 2020 W2s

Accepted for income from past 30 days (need to recertify income in 90 days)

- Pay stubs
- Documents from the operation of a business showing income from the last 30 days
- Child support, alimony, or foster care payments
- Unemployment income
- Letter from employer stating wages earned

COVID RELATED IMPACT:

Applicants other than those who are currently receiving unemployment benefits are required to submit a signed statement describing how COVID has financially impacted their household. [Forms are available](#), but not required. All statements must be legible and include the applicant's name and address, a description of how COVID has financially impacted their household, an estimate of the financial impact, and a dated signature.

LEASE:

Applicants are asked to provide a copy of their lease that includes property address, monthly rent amount and landlord and tenant signatures.

UTILITY BILLS:

If applying for utility assistance, applicants are asked to provide a copy of their most recent utility bill with account information and amount owed.